Contractor Qualifications
All contractor proposals must at minimum include answers to each one of the following questions.

CONTRACTOR CORPORATE BACKGROUND – See Section M.3.1.1
1. How long has your company been licensed to do business?
2. Is your firm licensed to operate in the District of Columbia? Please provide documentation of registration.
3. How many employees are there in your company?
    a. Briefly describe the organization structure of your company and identify the groups and number of employees dedicated to existing and future RTI/MTSS products.
    b. Specify the number of employees staffing your help desk support and the number of employees dedicated to system programming, development and other technical roles.
4. Is there any pending litigation against your company? If yes, explain fully.
5. How long has your firm been providing implementation services for the specific solution being proposed for DCPS?
6. Please provide resumes of key personnel for this solution (project manager, etc.).

CUSTOMER BASE – See Section M.3.1.1
7. Provide a list of current K-12 customers that are running a version of your RTI application, and/or any other proposed application(s) in production. List the following: (no more than 10 districts with an emphasis on school districts that are similar in size and demographics to the District of Columbia or are in close proximity)
    a. The name of the organization
    b. The size of the district (total number of students and number of schools)
    c. The application(s) and release(s) they are running in production
    d. The date the system and/or any other proposed application(s) was implemented vs. the date the current version was operationally available
    e. The modules they are running

DIFFERENTIATORS
8. What are the three strongest points of your RTI system and/or any other proposed application(s), and what are the three areas needing the most improvement?

9. What differentiates your firm from your competitors regarding the strengths of the application and the strengths of your organization?

FUTURE TECHNOLOGY DIRECTION – See Section M.3.1.2.1
10. What are some technology improvements to the system application we might expect to see in 3-5 years?

SYSTEM TECHNOLOGY – See Section M.3.1.2.1
11. Please describe the overall design, including:
    a. system architecture
    b. different modules available to users and how they interact with the core framework
    c. list of software languages, frameworks, or software libraries used to implement each module.

DEFECT RESOLUTION PROCESS – See Section M.3.1.1.4
12. When/if functionality does not meet expectations, what is the process for making modifications to meet the need?

SYSTEM DEPLOYMENT AND MODIFICATIONS
13. Is there a formalized process for rolling out a new feature in a District? Please list steps.
14. What is your process before deploying for the first time to be sure the system meets requirements?
15. Once the system is launched, what is your process for getting requirements, evaluating them, costing them out?

SYSTEM CONFIGURATION AND CUSTOMIZATION – See Section M.3.1.3
16. Please explain whether this product is customizable. If so, describe the change request process including timing, what can be customized/configuration vs what cannot, etc.
17. What is your process for adding new features to the application?

OTHER
18. Please list any other factors DCPS should take into account when considering your proposal.